

## ACADEMY SPECIFIC ADDITIONAL RISK ASSESSMENT

<p><b>Task:</b> Re-opening of Academies April 2021</p> <p><b>Location:</b> South Axholme Academy</p> <p><b>Version:</b>4 <b>Revision Date:</b> 25 June 2021</p>	<p><b>Assessment ref:</b> JPT</p> <p><b>Assessment Date:</b> 24 June 2021</p> <p><b>Assessor(s):</b> S Barlow</p>
<p><b>Notes:</b> To meet the Government's requirement to return to face to face learning this risk assessment looks at areas of concern identified.</p> <p><b>Each Academy specific risk assessment must be read in conjunction with the Trust Wide risk assessment.</b></p> <p><b>Any empty cells in the Academy specific control measures column indicate the Trust wide control measures are deemed suitable and sufficient.</b></p> <p>Please note: this risk assessment should be read in conjunction with the guidance on schools reopening issued by the Department for Education. See below most recent update.</p> <p><a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/967139/Schools_coronavirus_operational_guidance.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/967139/Schools_coronavirus_operational_guidance.pdf</a></p> <p>Within the risk assessment the following definitions apply:</p> <ul style="list-style-type: none"> <li>• Regularly – Routinely throughout the day</li> <li>• Frequently – Repeatedly throughout the day</li> </ul>	

What are the hazards/concerns?	Who might be harmed and how?	Risk without control measures	Academy specific control measures	The residual risks		Risk rating
				Likelihood	Severity	
Students arriving on school transport including taxis will be required to wear masks	Other students and drivers / other adults.	Medium	<ul style="list-style-type: none"> <li>North Lincs / Notts Council risk assessment for transport followed in line with DfE guidance.</li> <li>SAX buses mandatory mask wearing.</li> <li>A number of emergency masks will be kept on site for students.</li> <li>Students sit in designated seating plan.</li> </ul>	1	2	2
Students arriving on site  The number of students arriving on site does not allow them to distance adequately	Students and staff	Medium	<ul style="list-style-type: none"> <li>Staff numbers allow adequate supervision whilst on site.</li> <li>Bus arrival times provide staggering of volume of students.</li> <li>SLT on entry and exit points to manage arrival.</li> <li>Students departing buses/arriving on site monitored to ensure they are wearing masks by SLT on duty.</li> <li>On arrival SLT direct students immediately into supervised registration bubbles.</li> </ul>	1	3	3
Students interacting with students from other year group bubbles	Students from other bubbles having contact	Medium	<ul style="list-style-type: none"> <li>Year group bubbles minimize movement around the Academy.</li> <li>Staff supervise students to lunch.</li> <li>Supervised lunch drop off and collection.</li> <li>Masks must be worn in communal areas by staff.</li> <li>Segregated bubbles at lunch in dining hall and outside play.</li> </ul>	2	3	3

Staff and students defined as critically extremely vulnerable	Staff and students	Medium	<ul style="list-style-type: none"> <li>• All staff contacted with most recent guidance as well as regular weekly updates.</li> <li>• Students as identified are supported in their education.</li> </ul>	1	2	2
Covid transmission rate and new variants	Staff and students	High	<ul style="list-style-type: none"> <li>• Latest DfE guidance for control measures in place and followed in practice for school return.</li> <li>• Regularly briefings from Local Authority area R rate and monitoring of daily regional data.</li> <li>• Staff and student home LFD test kits used twice weekly</li> <li>• Distancing of staff and students when on site where possible</li> <li>• Hands, face and space procedures continue.</li> <li>• All staff continue wearing masks in communal areas.</li> <li>• All students to wear masks in communal areas/corridors (as of 28 June 2021) and optional in classrooms</li> <li>• Windows opened in all rooms.</li> <li>• Continued enhance cleaning regime.</li> <li>• Only essential visitors on site.</li> <li>• Staff offsite by 4.45pm.</li> </ul>	3	4	4
Asymptomatic staff and students on site	Staff and students	High	<ul style="list-style-type: none"> <li>• Latest DfE guidance for control measures in place and followed in practice.</li> <li>• Home testing kits distributed to staff w/b 1/3 and student's w/b 15<sup>th</sup> March. Testing twice weekly, Wednesday and Sunday</li> </ul>	2	2	4

			<ul style="list-style-type: none"> <li>• Electronic, central collection of testing responses in a designated time frame.</li> <li>• Support for staff and students on how to administer tests correctly.</li> </ul>			
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General movement around the school	Staff and students being unable to maintain social distancing	High	<ul style="list-style-type: none"> <li>• Return to Covid secure bubbles to minimize student movement.</li> <li>• Designated ICT rooms in place for bubbles.</li> <li>• SLT on site to support Covid secure behaviour.</li> <li>• Break taken in classroom.</li> <li>• Where possible, students under the discretion of the member of SLT on duty have access to outside time and space.</li> <li>• Segregated bubbles at lunch in dining hall and outside play.</li> <li>• Students asked to go directly into classrooms to avoid queueing in corridors.</li> </ul>	2	2	4
Students facing each other within classrooms	Staff and students will not have adequate social distancing / safe personal space	High	<ul style="list-style-type: none"> <li>• Classrooms re-organised seating configuration.</li> <li>• Staff to maintain at least 1m+ from all students where possible.</li> <li>• Staff encouraged to open windows in rooms to increase ventilation.</li> <li>• Staff encouraged to open doors in rooms to increase ventilation.</li> </ul>	1	3	3
Extra-Curricular Sporting Activities – passed return 19/4/21	Staff and students mixing from different year group bubbles	Low	<ul style="list-style-type: none"> <li>• Phased return of extra curricular activities. Year group (bubble) specific days ensuring no mixing with other year groups.</li> </ul>	1	2	2

			<ul style="list-style-type: none"> <li>• Activity selection and protocol for Covid safety in line with current Governing body guidelines.</li> <li>• Activities where possible remain outdoors with use of large spaces.</li> <li>• Changing facilities can be used although students should wear masks if they require to change.</li> <li>• End of activity parental / carer pick up supervised by staff ensuring distancing and safe departure</li> </ul>			
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Staff rooms and offices and large gatherings	Staff unable to social distance	Medium	<ul style="list-style-type: none"> <li>• Re-organisation of staff welfare areas.</li> <li>• Social distancing guidelines must be followed in all staff welfare and work areas</li> <li>• Staff to be offsite by 4.45pm.</li> <li>• Staff in school to be kept to a minimum.</li> <li>• Meeting schedule and calendar reflect minimizing time on site including virtual assemblies and parents' evenings.</li> </ul>	1	3	3
Poor communication	Staff, students and parents/carers unaware of procedures implemented	High	<ul style="list-style-type: none"> <li>• Review communication strategy regularly to all stakeholders.</li> <li>• Regular staff information shared through weekly meeting cycle or email updates.</li> <li>• Weekly parental communication strategy and Trust update to reflect local and national guidelines</li> <li>• Increase information on social media platforms.</li> </ul>	1	3	3

Existing policies such as fire evacuation	Staff and students put at risk due to not fit for purpose policies	High	<ul style="list-style-type: none"> <li>SAX fire assembly point as normal.</li> </ul>	1	4	4
First Aid	Staff dealing with first aid issues and unable to maintain 2m social distance.	High	<ul style="list-style-type: none"> <li>Staff on site aware of First Aiders.</li> <li>Adequate PPE equipment in place for first aiders.</li> <li>Contingency room on standby in case of a large number of students testing positive but asymptomatic or becoming ill generally</li> </ul>	1	4	4

Cleaning capacity	All site users due to reduced cleaning of surfaces are not undertaken to the standards required	High	<ul style="list-style-type: none"> <li>Cleaner on site over lunchtime to clean touch points, empty bins and check soap and sanitiser etc.</li> </ul>	1	3	3
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Medical rooms are not adequately equipped or configured to maintain infection control	Staff and students using the medical rooms	High	<ul style="list-style-type: none"> <li>Separate area for students with suspected Covid-19 whilst waiting for collection by parents – SAX Meeting room staff corridor.</li> <li>Overspill emergency room – main block.</li> </ul>	1	3	3
Students behaviour on return to school does not comply with social distancing	Students being put at increased risk of infection	Medium	<ul style="list-style-type: none"> <li>Sanctions applied to students not following Behaviour and Achievement policy or control measures.</li> </ul>	2	2	4
		Medium	<ul style="list-style-type: none"> <li>Supervised break within rooms to help minimize movement around school.</li> </ul>	2	2	4

Students may not observe social distancing / safe personal conduct at break and lunch	Students being put at increased risk of infection		<ul style="list-style-type: none"> <li>• Lunch arrangement has bubbles not mixing</li> <li>• SLT, PALs, AWO and lunchtime supervisors conduct supervision.</li> <li>• Outside opportunities where possible for students within bubble to minimise contact.</li> </ul>			
Queues for toilets and handwashing	Students risk of non-compliance with social distancing	High	<ul style="list-style-type: none"> <li>• Students in school have adequate numbers of toilet areas.</li> <li>• Students encouraged to use the toilet during break and lunch.</li> <li>• Monitor over lunch and break.</li> <li>• Increased cleaning of toilets.</li> </ul>	2	2	4
Mental wellbeing	Staff and students being affected by the Covid-19 crisis and/or due to the loss of family and friends	High	<ul style="list-style-type: none"> <li>• Pastoral support increased in school.</li> <li>• Student access to pastoral support increased through extended form period and PAL duties at break and lunch.</li> <li>• Vulnerable students – those students seen as vulnerable are monitored closely with support plans in place as required and reasonable adjustments made.</li> </ul>	1	4	4
Fire evacuation	Staff and students having insufficient staff knowledge of fire procedures	High	<ul style="list-style-type: none"> <li>• Regular planned practices conducted</li> </ul>	1	4	4

This risk assessment is only to be used when signed and dated.

Signed: *S Barlow* Date 25 June 2021

Assessment Review Date:

- at the start of each term or when any new guidance is issued by government

Date assessment review carried out: 24 June 2021

Are existing control measures still satisfactory: Yes

Comments:

Verified by Environmental Health officer visit 23 June 2021

Signed \_\_\_\_\_ *JTP* \_\_\_\_\_ (Assessor)

### Risk Rating Matrix

Risk Rating		Rating Action Bands	
LIKELIHOOD	SEVERITY	RATING BANDS & ACTION REQUIRED	
1. Most unlikely	1. Trivial	1-4 Low Risk	Maintain and review control measure
2. Unlikely	2. Slight	5-8 Medium Risk	Improve control measures



3. Likely	3. Serious	9-16 High Risk	Improve controls immediately & consider stopping work
4. Most Likely	4. Major/death		

To establish Risk Rating, multiply "Likelihood" by the "Severity"